

SOLANO COMMUNITY COLLEGE DISTRICT  
GOVERNING BOARD

UNADOPTED MINUTES  
March 21, 2012

A reception to welcome and congratulate newly appointed Catherine M. Ritch to the Solano Community College District Governing Board, representing Area #2, was held at 6:00 p.m., at the Vallejo Center, prior to the Governing Board Meeting.

1. CALL TO ORDER

A meeting of the Solano Community College District Governing Board was called to order at 6:30 p.m., on Wednesday, March 21, 2012, at the Solano Community College Vallejo Center, Room 136 Lecture Hall, located at 545 Columbus Parkway, Vallejo, California, 94591, by Board President Rosemary Thurston.

2. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

Board President Thurston requested Ms. Tenna Miller to lead those present in the pledge of allegiance to the flag of the United States of America.

3. ROLL CALL

Members Present:

Rosemary Thurston, President  
Sarah E. Chapman, Vice President  
Denis Honeychurch, J.D.  
Pam Keith  
Catherine Ritch\*  
A. Marie Young  
Anamaria Eljach, Student Trustee\*\*  
Jowel C. Laguerre, Ph.D., Secretary

*\*Oath of Office Administered March 15, 2012*

*\*\*Arrived after roll call.*

Members Absent:

Phil McCaffrey

Others Present:

Peter F. Bostic, Executive Director, Institutional Advancement  
Sandra Dillon, Consultant, Human Resources  
Yulian I. Ligioso, Vice President, Finance and Administration  
J. Arturo Reyes, Executive Vice President, Academic and Student Affairs  
Judy Spencer, Executive Coordinator, Superintendent-President and Governing Board

4. APPROVAL OF AGENDA

Board President Thurston stated that the Board reserves the right to modify the order of business in the manner it deems appropriate; therefore, Closed Session will be held at the end of the meeting.

Board President Thurston reported that Dr. Laguerre made the following specific correction to the Agenda as follows: Item 13.(b), Solano College Faculty Association's Additional Proposal Between the District and Solano College Faculty Association (SCFA), Page 35, has been pulled from the Agenda.

Moved by Trustee Keith and seconded by Trustee Young to approve the Agenda as corrected. The motion carried unanimously.

5. COMMENTS FROM MEMBERS OF THE PUBLIC

Board President Thurston recognized Mr. Gregory Smith, a student at Solano College, who requested to comment on the cancellation of summer school.

Mr. Smith, a concerned student and member of the community, asked the Board to reconsider closing the campus for the summer. Mr. Smith commented that he understands the challenge of budget deficits, but also understands there are way to "trim the fat" instead of affecting students. Cutting the 2012 summer school program is building a wedge between the College and the community. Mr. Smith asked the Board to consider other alternatives and reinstate the summer school programs.

*Student Trustee Eljach arrived after roll call at 6:40 p.m.*

6. REPORTS (NO ACTION REQUIRED):

(a) Associated Students of Solano College (ASSC) – KAYLA SALAZAR

Ms. Kayla Salazar, ASSC Governing Board Representative, reported that:

--Dr. Laguerre met with the students and has been a great partner in being proactive in supporting students and administration.

--the students held four open forums which administration participated in and will continue to do so because they are beneficial in keeping students informed.

--another forum for students would be held April 26 to inform students of candidates running for office.

(b) Academic Senate

Academic Senate President Watkins welcomed Trustee Ritch to the Governing Board.

Professor Thomas Watkins, Academic Senate President, reported that:

- the Senate met on Monday and discussed normal business.
- the Senate formed committees for the Distinguished Faculty Award.
- the Senate elections would be held next month.
- the Senate approved a new Committee Handbook.
- Dr. Jerry Kea, Dean of the Vallejo Center, presented a proposal for high school admissions with good input from the Senate.
- the Senate continues to work on the revisions to hiring procedures.
- the Senate discussed program review, faculty hiring, and the follow up offer from the last Board meeting to curtail some of the hiring in the interest of saving the two physical education positions,
- SLOs continue to be discussed and advised the recent FlexCal program addressed SLOs with input from faculty. The goal from this meeting was to get as many faculty as possible to embrace the SLO concept.
- Peter Cammish, Director of Research and Planning, presented the new forms for recording SLOs and accessing them, with positive feedback.

Dr. Laguerre thanked Academic Senate President Watkins for his leadership and acknowledged the fact that the SCA has made it clear that SLOs and assessment are to be a faculty-driven process.

(c) Shared Governance Council

There was no Shared Governance Council report due to the fact that the March 14, 2012, meeting was cancelled.

(d) Superintendent

- 2012 All-California Academic Team, and Bronze Scholar Award Winner Recognition

*Matthew Pinkerton-Lloyd and Jiaxing “Jenna” Gu*

Dr. Jowel Laguerre, Superintendent-President, introduced Ms. Jenna Gu, who was recently recognized as part of the All-California Community College Academic Team in Sacramento. Ms. Gu is studying civil engineering and expects to transfer to U.C. Davis. There was applause from those present in the audience.

Dr. Jowel Laguerre, Superintendent-President, introduced Mr. Matthew Pinkerton-Lloyd, who was recognized not only as an All-California Academic Team member, but received a bronze medal as a Coca-Cola Scholar. Mr. Pinkerton-Lloyd would like to be an osteopathic physician and is expects to transfer within the U.C. system or San Francisco State, majoring in clinical nutrition. Matthew wants to work in a rural community, not only practicing medicine, but welcoming marginalized students to help in a clinic environment learning horticulture, nutrition, and medicine. Mr. Pinkerton-Lloyd was the recipient of a \$1,000 scholarship. There was applause from those present in the audience.

Dr. Laguerre stated the Phi Theta Kappa (PTK) All-California Community College Academic Team Awards recognize the hard work, determination, and academic success that our students have achieved in order to be named PTK All-California. We are very proud of our students who have risen to meet the criteria for this award and congratulate them on this important achievement.

- CalPERS Health

Dr. Jowel Laguerre, Superintendent-President, thanked Dr. Gene Thomas and the SCFA for considering the benefits of the CalPERS health benefits program. There was applause from those present in the audience.

Dr. Laguerre introduced Rod Wilkinson and Mr. Robert Sharp who presented the CalPERS health benefits program. CalPERS leads in the promotion of health and wellness of its members through best-in-class, data-driven, cost-effective, quality, and sustainable health benefit options for members and employers. They engage their members, employers, and other stakeholders as active partners in their pursuit to be a leader for Health Care Reform, both in California and nationally.

Messrs. Wilkinson and Sharp provided a general overview about the plans covered services, co-payments, and benefits for each CalPERS health plan.

This item will return to the Board for action at a future meeting as part of contract approval.

*A copy of the PowerPoint presentation is available for review in the Office of the Superintendent-President and the Office of the Vice President of Finance and Administration.*

- Art Department Update – *Professor Marc Lancet*

Artist, instructor and mentor to SCC students, Professor Lancet, gave an update to the Board on the Art Department, highlighting his work with ceramics and the internationally inspired wood-fire kiln.

*A copy of Professor Lancet's presentation is available for review in the Office of the Superintendent-President.*

## 7. CONSENT AGENDA – ACTION ITEMS

### Superintendent-President

- (a) Minutes for the Regular Meeting of February 15, 2012, and Special Meeting of February 29, 2012. Minutes for the Regular Meeting of March 7, 2012, and Special Meeting of March 15, 2012, will be approved at a future date.

Human Resources

- (b) Employment – 2011-2012; Gratuitous Service

Finance and Administration

- (c) Personal Services Agreements

Academic and Student Affairs

- (d) Renewal of Memorandum of Understanding Between Solano Community College District and Solano County Office of Education
- (e) Renewal of Memorandum of Understanding Between Solano Community College District and Meyer Corporation
- (f) Renewal Agreement Between California Community Colleges Career Technical Education Pathways Initiative and Solano Community College District to Develop and Manage Community Collaborative Grant Activities

Moved by Trustee Keith and seconded by Trustee Young to approve the Consent Agenda as presented. The motion carried unanimously. Trustee Ritch stated that she abstains from the approval of the minutes only.

8. ITEMS REMOVED FROM CONSENT AGENDA

There were no items removed from the Consent Agenda.

9. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Superintendent-President

- (a) Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2012

Jowel C. Laguerre, Ph.D., Superintendent-President, presented the Ballot for California Community College Trustees (CCCT) Board of Directors Election – 2012.

An Adhoc Committee of the Governing Board consisting of Trustees Honeychurch (Chair) and Chapman reviewed the applications from the candidates for the CCCT Board of Directors – 2012. Chair Honeychurch recommended to the Board the following candidates for the CCCT Board of Directors:

Janet Chaniot, Mendocino-Lake CCD  
Greg Bonaccorsi, Ohlone CCD

Chris Stampolis, West Valley-Mission CCD

Moved by Trustee Keith and seconded by Trustee Chapman to accept the candidates recommended for the 2012 CCCT Board of Directors as noted above. The motion carried unanimously.

Human Resources

- (b) Solano College Faculty Association's Initial Proposals for the Successor Agreement Between the District and Solano College Faculty Association (SCFA)

Board President Thurston recessed the regular meeting and called the public hearing to order at 7:46 p.m. In hearing no comments from members of the public, Board President Thurston closed the public hearing and reconvened the regular meeting at 7:47 p.m.

Dr. Jowel Laguerre, Superintendent-President, presented the Solano College Faculty Association's Initial Proposals for the Successor Agreement Between the District and Solano College Faculty Association (SCFA).

Moved by Trustee Young and seconded by Trustee Chapman to adopt the Solano College Faculty Association's Initial Proposals for the Successor Agreement Between the District and Solano College Faculty Association (SCFA) as presented. The motion carried unanimously.

Finance and Administration

- (c) Award of Contract for Fine Arts (Building 1300) Addition/Remodel

Dr. Jowel Laguerre, Superintendent-President, presented the Award of Contract for Fine Arts (Building 1300) Addition/Remodel. Staff and legal counsel collectively recommended that D. L. Falk Construction from Hayward, California, be awarded the contract for the Building 1300 remodel/renovation project in the amount of \$4,099,000.

Moved by Trustee Chapman and seconded by Trustee Young to adopt the Award of Contract for Fine Arts (Building 1300) addition/remodel to D. L. Falk Construction, as presented. The motion carried unanimously.

- (d) Approval to Enter into Agreement with SAAD & SHAW for Fundraising-Related Counsel

Dr. Jowel Laguerre, Superintendent-President, presented the proposed agreement with SAAD & SHAW for fundraising-related counsel on an as-requested basis during the remainder of the fiscal year 2012 (March-June 2012). Services will be provided by phone and e-mail and can include guidance in the creation of a case for support, strategy development, alumni engagement, Educational Foundation Board engagement, creation of benefits and opportunities, and suggestions on how to build a fund-development team. The estimated fiscal impact is not to exceed \$3,000.00.

Moved by Trustee Chapman and seconded by Trustee Young to approve the proposed agreement with SAAD & SHAW for fundraising-related counsel, not to exceed \$3,000, for the remainder of the fiscal year 2012. The motion carried unanimously.

Academic and Student Affairs

- (e) Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate

Dr. Jowel Laguerre, Superintendent-President, presented the Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate.

Moved by Trustee Young and seconded by Trustee Keith to approve the Request for Approval of Curriculum Actions as Submitted by the Curriculum Committee, a Subcommittee of the Academic Senate, as presented. The motion carried unanimously.

- (f) Memorandum of Understanding Between Solano Community College District and Travis Air Force Base

Dr. Jowel Laguerre, Superintendent-President, presented the Memorandum of Understanding between Solano Community College District and Travis Air Force Base, to provide an on-site Spanish Immersion program. The term of this Memorandum of Understanding shall be from March 22 through July 31, 2012, and may be extended or increased with an addendum..

Moved by Trustee Chapman and seconded by Trustee Young to approve the Memorandum of Understanding between Solano Community College District and Travis Air Force Base as presented. The motion carried unanimously.

- (g) Establishment of New Master Agreement Between Solano Community College District and the Department of Forestry

Dr. Jowel Laguerre, Superintendent-President, presented the Establishment of New Master Agreement between Solano Community College District and the Department of Forestry, which will provide approved educational opportunities by the California Department of Forestry for SCC Wildland Fire Academy students.

Moved by Trustee Honeychurch and seconded by Trustee Ritch to approve the establishment of a new Master Agreement between Solano Community College District and the Department of Forestry as presented. The motion carried unanimously.

10. INFORMATION ITEMS – NO ACTION REQUIRED

- (a) Sabbatical Leave Reports for the Academic Year 2010-2011

Executive Vice President Reyes, Academic and Student Affairs, introduced Professor Flatland, who provides counseling services to veterans and teaches in the Counseling Department, and Dr. Gene Thomas, Professor of Biology. One of the most positive and exciting things the Board is able to do is grant sabbatical leaves to faculty.

Professor Marianne Flatland, Counselor, gave a report on her sabbatical leave for spring 2011, entitled “Theories and Applications of Performance Enhancement and Learner-Centered Approach to Student Success and Learning the Unspoken Rules of Transfer Admissions.” The purpose of her sabbatical project was to become more versed in theories and applications that will enhance students learning, retention and ultimate transfer, most specifically performance enhancement psychology and learner centered strategies. Professor Flatland distributed to the Trustees a hard copy of her presentation.

Professor Gene Thomas, Biology, gave a report on his sabbatical leave for spring 2011. Dr. Thomas wrote a lab manual for Biology 15, the non-majors introductory biology course. Professor Thomas also followed nursing instructor Glenn Burgess and his nursing students in North Bay Hospital to learn more medical microbiology for his microbiology course. Finally, he volunteers at the U.C. Davis Center for Plant Diversity to learn how herbarium specimens are used taxonomically. Dr. Thomas illustrated the benefits of this manual to both the instructor and the student, the School of Sciences and the College.

Board President Thurston thanked both Professors for their presentations to the Board and for making a big difference in the lives of students.

Dr. Laguerre commented on the tremendous amount of work represented by these reports. The work produced is valuable and appreciated and is a good return to the institution.

(b) Solano College Faculty Association’s Additional Proposal Between the District and Solano College Faculty Association (SCFA)

Ms. Diane White, Grievance Chair, presented the proposal between the District and SCFA on the impact of an impending reduction in force, opening up Article 7 (Reduction in Force and Retraining) to the District. Public comments on this proposal will be received at the next Governing meeting scheduled April 4, 2012.

## 11. ANNOUNCEMENTS

There were no announcements.

## 12. ITEMS FROM THE BOARD

Board President Thurston, on behalf of the Board, extended to Trustee Young best wishes for a very happy birthday.

Trustee Young reported that she attended the following College and community events:

January 20120

- 20** - Vallejo Chamber of Commerce Installation Dinner at McCormack Hall Solano County Fairground, Vallejo, California.
- 21** - PAL-HFC German Soccer Exchange Crab Feed at Dan Foley Cultural Center, Vallejo, California.
- 23** - Solano County Education Initiative (SCEI) meeting – Board Room SCC
- 24** - CC Kick-Off of the Fit 2 Live: Smart Moves Program. My team's name is "Falcons on a Mission."
- 25** - Solano Economic Development Corporation (SEDC) lunch and program which was held at the Hilton Garden Inn, Fairfield. The guest speaker was Sunne McPeak, President and CEO of California Emerging Technology Fund.
- 28** - Alpha Kappa Alpha Sorority, Inc. Tau Upsilon Omega Chapter 10<sup>th</sup> Annual Winter Gala Scholarship Fundraiser at Rancho Solano Country Club. Dr. Karen McCord of Solano Community College received the chapter's Community Woman of the Year Award.
- 30** - Vallejo Interagency Committee meeting at Vallejo City Hall.

February 2012

- 02** - Ad Hoc Policy Committee meeting of SCC Governing Board at the home of Trustee Thurston.
- 03** - Solano Association of Realtors Foundation Crab Feed at Dan Foley Cultural Center, Vallejo, California.
- 04** - Chinese New Year Celebration & Scholarship Fundraiser at Ulatis Cultural Center, Vacaville, California.
- 06** - The 2012 Vallejo Juneteenth Planning Committee meeting of the African American Family Reunion Committee.
- 13 – 16** - Association of Community College Trustees National Legislative Summit in Washington, D.C.
- 19** - "Ain't Misbehavin" Dinner and Musical Show at SCC – Benefit for SCC Educational Foundation and SCC Ethnic Studies Program. Also, a tribute was given to a former colleague of mine at SCC, Mr. Milton Combs, who developed the overall Ethnic Studies Program at SCC.
- 25** - 3<sup>rd</sup> Annual "A Night for Haiti" presented by Water and Education International (WEI) and Solano Community College Students' School Project. It was an enjoyable evening celebrating Haitian culture. The event was held at SCC Fairfield campus.
- 27** - Wall to Wall Academy Task Force meeting at Vallejo High School's Library.

March 2012

- 01** - Solano EDC breakfast and program at Hilton Garden Inn, Fairfield, California.
- 03** - Solano County Democrats Annual Crab Feed at Portuguese Hall in Benicia, California.

**05** - AKA Day at the Capitol – members of Alpha Kappa Alpha Sorority who reside throughout the state of California participated in this event. I was the registrar for this event.

**07** - Nominating Committee meeting of Vallejo Education and Business Alliance (VEBA).

**07** - VEBA meeting at SCC Vallejo Center.

**10** - Vallejo City Unified School District (VCUSD) Parent Education Forum at Bethel High School, Vallejo, in the morning. SCCD had a booth at this event.

**10** - Teen Expo in building 1400 at SCC Fairfield campus in the evening.

**15** – Attended between 10:30 a.m. and 3:00 p.m., the 2012 California Community Colleges Forensic Association (CCCFA) State Championship at the Concord Crowne Plaza Hotel. Needless to say, without being bias, the performances by SCC students were outstanding!!

**16** - 2012 Mayor’s Annual Breakfast, “Rebuilding Lives and the Vallejo Community,” sponsored by Global Center for Success. The breakfast was held at Dan Foley Cultural Center.

**17** - A delicious dinner at the home of Dr. and Mrs. Laguerre for members of SLA faculty, who were honored in January.

**19** - Wall to Wall Academy Task Force meeting at Vallejo High School’s Library.

Student Trustee Eljach reported on the recent public forums held by students which Dr. Laguerre and administrators participated in. A Cinco de Mayo event is being planned and all Trustees are welcome to attend.

Trustee Chapman announced that she was able to attend only one of two recent Solano County School Board Association meetings. The Board is redoing the bylaws for the association. Trustee Chapman asked for the trustee’s numbers relative to their participation in the Fit2Live team efforts (time spent running, walking, riding, etc). Trustee Chapman attended the Teen Expo held March 10, together with Trustee Young. Trustee Chapman expressed disappointment that this year’s event was not as well attended by young people as last year. Trustee Chapman announced the sad news that Mayor Harding from Vacaville lost his wife and that services will be held tomorrow at the McCune Garden Funeral Home in Vacaville at 2 p.m.

Newly appointed Ritch thanked the Board for welcoming her so warmly, and for the reception given in her honor.

Board President Thurston recessed the meeting at 8:25 p.m.

### 13. CLOSED SESSION

(a) Conference with Labor Negotiator

Agency Negotiator: Sandra Dillon

Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

(b) Public Employee Discipline/Dismissal/Release

*Trustee Keith left the meeting at 8:29 p.m.*

Board President Thurston called the Closed Session to order at 8:30 p.m.

14. RECONVENE REGULAR MEETING

Board President Thurston reconvened the regular meeting at 9:06 p.m.

15. REPORT OF ACTION TAKEN IN CLOSED SESSION

Board President Thurston reported that the Board held Conference with Labor Negotiator, CCA/CTA/NEA, CSEA, Operating Engineers—Local 39 in Closed Session, and no action was taken.

Board President Thurston reported that the Board discussed Public Employee Discipline/Dismissal/Release in Closed Session, and no action was taken.

16. ADJOURNMENT

There being no further business, the meeting adjourned at 9:07 p.m.

JCL:js

BOARD MINUTES.03.21.12.FINAL

\_\_\_\_\_  
ROSEMARY THURSTON  
BOARD PRESIDENT

APPROVED \_\_\_\_\_  
JOWEL C. LAGUERRE, Ph.D.  
SECRETARY

**SCCD Board minutes are summarized per SCCD Board Policy 1045 and 1046. To listen to the full deliberation of the Board, please contact the Office of the Superintendent-President within thirty (30) days.**